

Notice of Findings

Notice To: Crystal L Woehlecke - Director

Facility Name: VALLEY CHRISTIAN SCHOOL

Owner:

Site Address: 2441 East E St.

City/State/Zip: Torrington, WY 82240

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 04/04/2019, and investigated by Kathy Geringer

A statement of childcare allegation, CPL-43491, was provided on 04/11/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Explanation of Findings: A Wyoming Central Registry was not on file for Dixie McKeehan-Coble. As an Office Assistant, Dixie does work with children who come to the front desk with various needs. Dixie can not be present in the facility, without a current WY Central Registry on file.

Action Required: Please submit a Corrective Action Plan, (CAP). Stating how you will ensure that completed WY Central Registry results are on file for all staff before they begin working in the facility.

Corrective Action Plan Due Date: 04/18/2019

Corrective Action Plan Achieved Date: 04/17/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: CAP received on 4/17.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Kathy Geringer
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Phone: 307-322-3790
Email: Kathy.Geringer@wyo.gov

Licenser Supervisor: Michelle Tucker
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: michelle.tucker1@wyo.gov

Signature: _____
Stoney Busch for Kathy Geringer

Date: _____

CC:
Gretchen Wollert - Board President
gwollert84@gmail.com